



# Intermediate: Digital Photography: Picasa

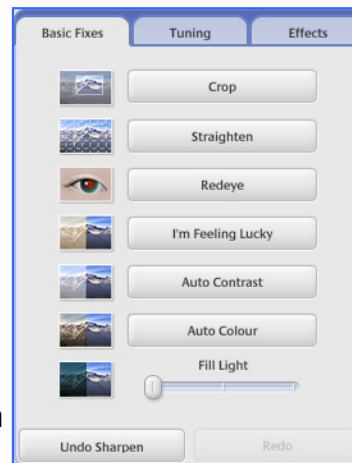


Picasa is a free photo management tool from Google, that helps you to find, edit and share the pictures on your PC or on your removable USB drive.

Picasa will scan **My Documents** and any **USB drives** you have attached to the PC and will find and organise all your image and movie type files into collections of folders.

You can move images from one folder to another, edit a folder description and delete an image from a folder.

Picasa also makes **advanced editing** simple by putting **one-click fixes** and powerful **effects** at your fingertips (just double click on the picture you wish to edit). Picasa's basic fixes are buttons that make it fast and easy to crop, remove red eye, fix the contrast and colour and enhance your digital pictures. For example turn a grey sky into a picture perfect day!



Picasa automatically resizes and attaches pictures to email messages at sizes your friends will be able to open. This works with Google Mail and Picasa Mail (Hello) on the library PCs.

## Picture Collages



Using Picasa select a group of pictures, choose one of the built in templates, such as the picture grid. Click the **create** button and Picasa will create a collage with your pictures.

Picasa allows you to print your collage in a number of different print layouts of your choice.

You can also easily share your pictures with friends and family – you can email, print photos home, make gift CDs, create a slideshow and much more.

